

What is DigitalMove?

- ✔ Your digital home moving companion, accessible 24/7 on any smartphone, tablet or desktop device
- ✔ A platform which gives you a start-to-finish view of your conveyancing journey
- ✔ The quickest way to get started - once we receive your instruction you'll have immediate access and won't need to wait for paperwork to arrive in the post.



1

Setting up your account

Dear First Name Last Name
Thank you for choosing Solicitor Name (UK).
You have opted to use DigitalMove. DigitalMove is an online portal that enables us to provide a speedier and more efficient service. If you do not wish to use DigitalMove and would prefer that we send you our Starter Pack by post, then please contact us as soon as possible on 01844 390888.

DigitalMove allows you to start your conveyancing straight away, so sign in now and let's get started.

User name: FirstNameLastName00

New user

This choose password button is only valid for 4 days.

Choose

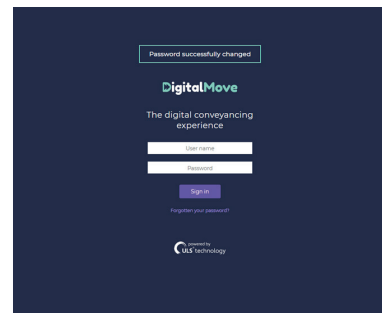
Existing user

Sign in

You will receive an email once your case has been instructed
Click 'Choose password' within 4 days of receiving this email, to get started

2

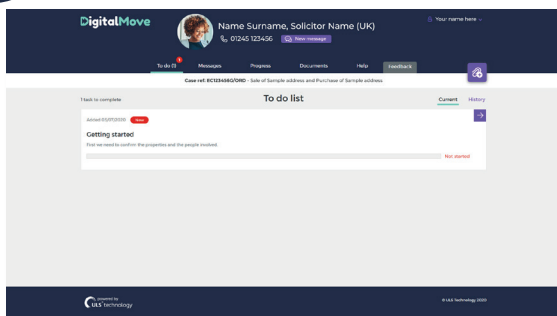
Signing in



Once you have chosen your password you will be taken to the Sign In screen.
Enter your Username and Password.

3

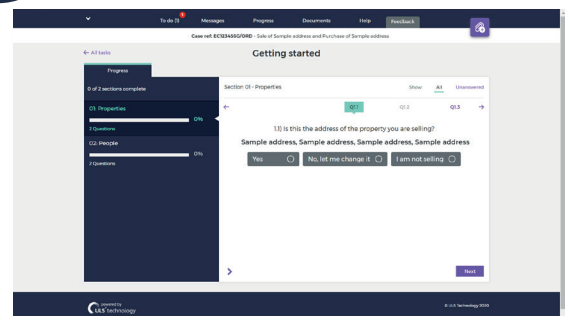
Getting started



The first task on your To Do list, titled Getting Started, is now ready to be completed
Press the arrow to begin.

4

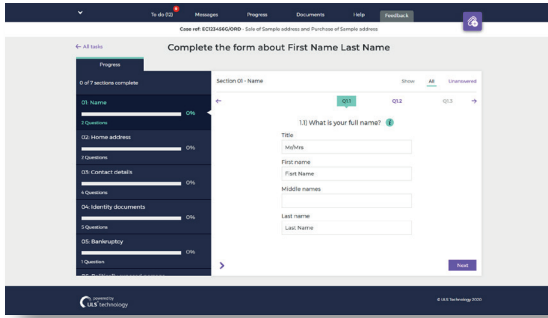
Tell us more about your property



It is important that you answer **ALL** questions as accurately as possible as you progress through the DigitalMove conveyancing journey.

5

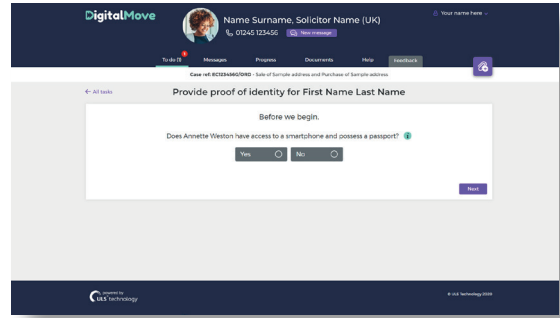
Tell us more about you



This will ensure that all the legal work can proceed with as few delays as possible.

6

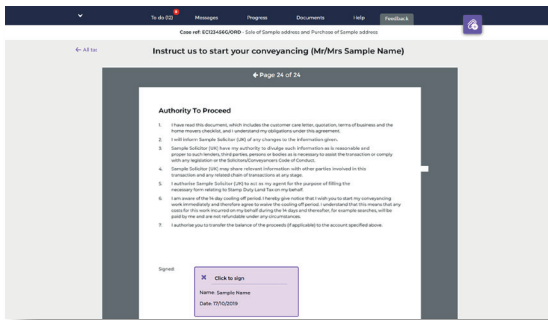
Provide proof of identity



Read all the information and provide the documentation required.

7

Provide authority to instruct

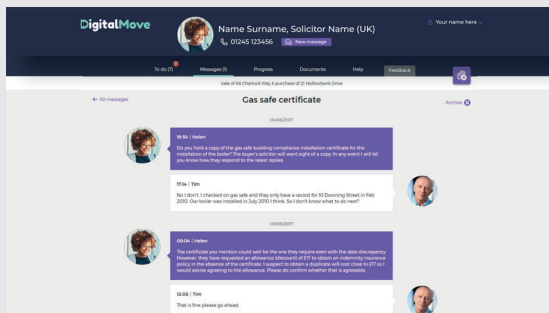


Once you are happy with the details that you have entered, you will need to electronically sign this document.



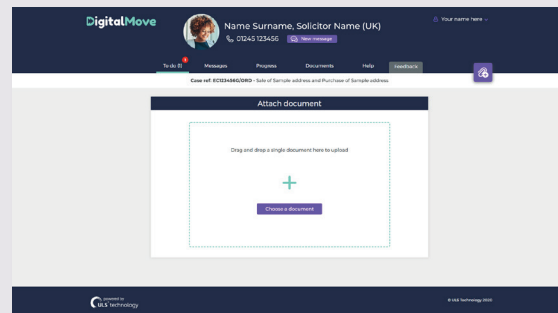
It's important to know that DigitalMove also allows you to do the following, at any stage of your conveyancing journey

Communicate securely



Your case handler can be reached through the DigitalMove portal, with all conversations securely managed in one place.

Upload documents



You can upload supporting documentation at any stage during your DigitalMove journey for your case handler to view.

If you have any queries or need assistance, you can contact the DigitalMove Helpdesk on:

01844 390888
helpdesk@digitalmove.co.uk



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